

**Indiana Convention Center, Indianapolis, IN, USA**

**COMPANY INFORMATION**

Company Name: \_\_\_\_\_

Company Mailing Address: \_\_\_\_\_

Street Address

City

State

Zip or Postal Code

Country

Main Telephone: \_\_\_\_\_ Main Fax: \_\_\_\_\_ Toll Free: \_\_\_\_\_

Website Address: \_\_\_\_\_

**PRIMARY CONTACT** *(This person will receive all correspondence.)*

Name: \_\_\_\_\_ Position/Title: \_\_\_\_\_

Direct Telephone: (\_\_\_\_) \_\_\_\_\_ Direct Fax Number: (\_\_\_\_) \_\_\_\_\_

Cell/Mobile Number: (\_\_\_\_) \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

**BOOTH SHARE INFORMATION** *(Please identify the booth space you wish to share. \*)*

Company Name: \_\_\_\_\_

Booth Number: \_\_\_\_\_ Booth Size: \_\_\_\_\_

*\*Booth Share Fee: \$250 per company sharing. Restricted to 2 companies per 10x10 booth and 3 companies per 10x20 booths.*

**AGREEMENT SECTION** *( All applicants MUST sign below for application to be processed.)*

Full payment of total booth share fee must accompany application. Notice of TAPPI's acceptance or rejection will be sent within 30 days of receipt of application. Upon acceptance, this application will become a binding contract between application and TAPPI, unless TAPPI's acceptance notice specifies booth dimensions, location, costs or other terms that vary in whole or in part from those requested by application. If any such variances are specified, applicant will have 10 days from date of TAPPI notice to deliver written notice to TAPPI of withdrawal of application. Failing withdrawal of application, this application will immediately and without further action by either party become a binding contract between them. Applicant further agrees to comply fully with all rules, regulations and directives that may be issued in connection with the exhibit by TAPPI, the facilities management or government authorities. Exhibitor shall be fully responsible to pay for any and all damages to facility property, its owners or managers which result from any act or omission of Exhibitor. Exhibitor agrees to defend, indemnify, and hold harmless, the event facility, its owners, managers, officers or directors, agents, employees, subsidiaries and affiliates, from any damages or charges resulting from Exhibitor's use of the property. Exhibitor's liability shall include all losses, costs, damages, or expenses arising from, out of, or by reason of any accident or bodily injury or other occurrences to any person or persons, including the Exhibitor, its agents, employees, and business invitees which arise from or out of the Exhibitor's occupancy and use of the exhibition premises, the event facility or any part thereof. Cancellation penalties and downsizing fees will result in non-refundable fees due based on the annual payment dates.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

**PAYMENT METHOD** *(Please select one.)*

**Check or Money Order**

Make payable to TAPPI and mail along with your completed contract to:

**PaperCon Show Management • 1430 Spring Hill Road, 6th Floor • McLean, VA 22102**

**Credit Card** (circle one) Visa MasterCard American Express

Credit Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Name on Card: \_\_\_\_\_

**Booth Share Fee: \$250.00**

Fax completed forms to: +1-703-934-4899 Mail payments to: PaperCon Show Management • 1430 Spring Hill Road, 6th Floor • McLean, VA 22102

**Contact Exhibit Sales for more information at: +1-703-934-4700 or papercon@naylor.com**